

DEVELOPMENTAL PRESCHOOL

(858) 496-9622 ext. 3007

Dear Parents,

Welcome to the start of a new year at Toby Wells Developmental Preschool in the 3 year-old room! We are excited to get to know you and your children better as we all learn and grow together. This year will be full of experiences that will open the eyes, minds and hearts of your children. In order for everyone to gain the most from these experiences we wish to inform you of the following classroom information.

Our Daily Schedule

6:30am-7:30am Breakfast Club
7:30am-8:30am Inside Classroom Activities
8:30am-8:50am Circle Time & Wash Hands
(8:30am-11:00am Swimming Lessons Wed. & Fri.)
8:50-9:15am Morning Snack
9:15am-9:30am Get ready for Outside/Potty
9:30-10:30am Outside Activity
10:45-11:00am Story Time/Recall Time
11:15am- 11:30am Wash Hands/Set Tables
11:30am-12:00pm Lunch Time
12:00pm-12:15pm Clean up & Potty
12:15pm-2:30pm Nap Time
(2:45pm-3:30pm Gymnastics Class Tue. & Wed.)
2:30pm-3:15pm Free Choice/Indoor Activity
3:15pm-4:10pm P.M Snack/Apply Sun Screen
4:10pm-5:00pm Playground Time
5:00pm-6:00pm Story Time/Music/Table Activities

Your Teachers:

Ms. Gloria

Ms. Flor

Ms. Marady





A Wonderful Day at Preschool

A successful day at preschool starts at home.

- Let your child get dressed in clothes meant for exploring, discovering, and playing.
- Allow your child to eat a healthy breakfast to start the day.
- Bring all items that will go in your child's cubby. Extra clothes **LABELED** in a zip lock bag. Sunscreen **LABELED**, a Fitted Sheet, and a SMALL pillow and blanket for rest time **LABELED**.
- **Due to severe allergies absolutely NO PEANUTS, PEANUT BUTTER or PEANUT PRODUCTS.**
- Give your child a big kiss and a hug goodbye.

Child Drop Off Procedures

Your child will receive a Health Check by the staff in your child's classroom. You will then be allowed to sign your child in for the day. Please make sure the staff in the classroom knows you are

Share Day



Our Classroom has a Share Day every Friday. The children are welcome to bring a toy or any other special item that they wish to share with their friends. **Parents, share day is**

only on Fridays, therefore do not allow your child to bring toys to school any other day.

Toys with a violent theme are not allowed at the school.

(Guns, swords, super hero's, etc.)

Parking



There is plenty of parking at the Toby Wells YMCA. There are designated spots for Preschool Pick Up and Drop Off, located near the front entrance of the building, between the hours of 6:30-9:00 am and 4:00-6:00 pm.

Lost and Found

Please label all of your child's belongings. In the event your child's belongings are found labeled they will be returned to their classroom. We know that sometimes things just get lost. Our "Lost and Found" is located in the classroom bathroom, it's a gray plastic bin. Periodically throughout the year, after two weeks of being unclaimed, we will donate the items. **THE TOBY WELLS YMCA DEVELOPMENTAL PRESCHOOL is not responsible for any lost clothing, toys, or other belongings.**

Child Cubby and File

Each child is provided a cubby in their classroom. All belongings are kept in their cubby, including a change of clothes. Each child will also have a file in their classroom, please check this file daily for your child's art work and information for parents.

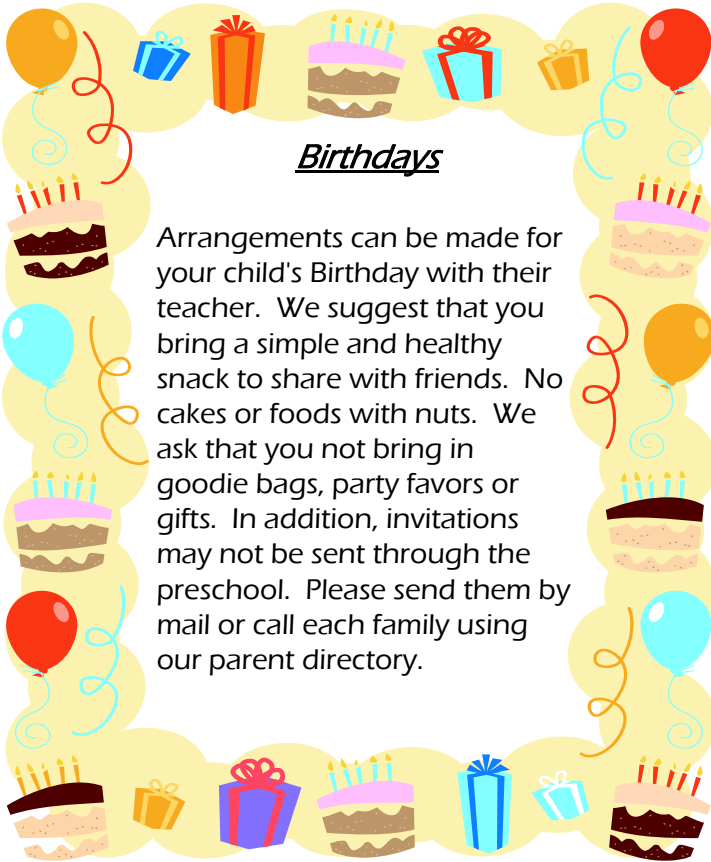
Sign In and Sign Out Policy

It is required by the Department of Social Services Licensing Division that parents clearly sign their child's FULL NAME in and out on our attendance sheet. Please remember to write the in and out time along with your FULL signature. Please do not allow your children to sign on the attendance sheets, as they are legal documents

Toast

My son was at a friends wedding. When they were getting ready to toast the bride and the groom, he shouted, "I don't want toast, I want my cooked dinner!"

-Boy, 4 years old



Birthdays

Arrangements can be made for your child's Birthday with their teacher. We suggest that you bring a simple and healthy snack to share with friends. No cakes or foods with nuts. We ask that you not bring in goodie bags, party favors or gifts. In addition, invitations may not be sent through the preschool. Please send them by mail or call each family using our parent directory.

Swimming

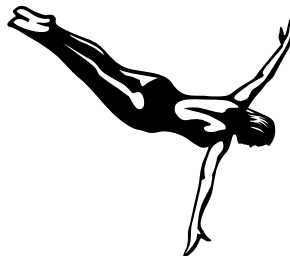
Your child should arrive at school already dressed in his/her swimming suit. Please bring a towel and arrive on time, there are no make-ups.

Group #1 8:30am- 9:00am

Group #2 9:00am-9:30am

Group #3 9:30am-10:00

Group #4 10:30am-11:00am



Sunscreen Application

Please remember to apply sun block on your child **BEFORE** he or she is dropped off to school. We will re-apply throughout the day. Please do not forget to sign a new sunscreen permission slip.

Rest Time

California State Licensing requires rest time for a full day program. All children will have a quiet rest time during the early afternoon. The children are not required to sleep, just rest quietly. Please bring a fitted crib blanket that can be stored in their cubbies during the week and take home to be washed every Friday.

Gymnastics

Parents are not permitted to enter the Gymnastics area. Please pick up your child before or after Gymnastics class.

Our Lessons are every Tuesday and Thursday from 2:45pm-3:30pm

!Allergies!

We don't allow any foods with **peanuts** into the preschool due to food allergies. If your child has food allergies to certain types of food that are on our menu then you may bring in a similar substitute item for your child. If you would like to prepare something for the whole class and are not sure about other allergies, please feel free to ask a teacher.



Sick Police

Please keep your children home if he/she has the following symptoms within the last 24 hours:

- A fever
- Vomiting
- Diarrhea
- Excessive coughing
- Mucous that is yellow-green in color
- General seems ill and unlike himself/herself



If your child seems to have the above stated symptoms during preschool hours, you will be contacted to take him/her home. **If contacted, parents must pick up their child within one hour.** Your child is not to return until they have been without the above symptoms for 24 hours. (If your child is sent home from preschool they may not return the following day.)

Parking Passes

The parking lot can get very busy during drop-off and pick-up hours so it is important that you keep your pass in the window so we can know you are a Pre-school Parent.



Emergency Care Package

Each child needs an emergency care package. The one gallon storage bag should contain the following:

- A letter of comfort to your child
- A family photo
- A non-perishable food item (granola bars, canned good with pull top lids, etc...)
- A small notepad and pencil/pen
- Any small pocket games or card games

Please label the bag with your Child's name.



Our Mission Statement

The Toby Wells YMCA Developmental Preschool is dedicated to improving the quality of human life and to helping all people realize their fullest potential as children of God through the development of spirit, mind, and body.

Kittens

When his mother asked how his father knew the genders of four new baby kittens, he said: "Daddy picked them up and looked underneath. I think it's printed on the bottom."

-Boy, 3 years old