



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

PRESCHOOL WAITLIST FORM

- Toler Elementary**
Licensing #376700950
- Toby Wells YMCA**
Licensing #376700142
- Juarez Elementary**
Licensing #376700720

Please complete one form per child; mail or fax (858-496-8950) to Toby Wells YMCA (5105 Overland Ave. San Diego, CA 92123) with check or credit card information included.

Child's Name: _____ Male Female

Address: _____

City/Zip: _____

Date of Birth: _____

Parent's Name: _____

Phone: _____ Work: _____ Email: _____

Desired Start Date: _____

Payment Method

- Check Enclosed
- Visa
- MC
- Discover
- AMEX

Credit Card #: _____ Expiration Date: _____

Name on Card: _____

Waitlist Policies:

- **\$100.00** non-refundable family registration fee is required in order to place your child on the waitlist. Fee is applied to your first months tuition upon enrolling in the preschool.
- No spot is guaranteed. Enrollment is based on availability.
 - Openings occur when a current child in our program decides to withdraw from our school. Please note that withdrawals cannot be predicted (until we receive a 30 day cancellation notice from the parent/guardian).
 - You're not guaranteed a spot on your desired "start date." If a spot becomes available that is not on or near your desired start date you may accept the spot with the given start date or decline the spot and remain on the waitlist.
- Main communication with the waitlist parents is done through email. We are not responsible for lack of communication and waitlist updates due to incorrect or illegible email address.
- When a spot becomes available in your desired class, everyone on the waitlist will be contacted via email with a deadline date to respond by. From all those who respond with interest, whoever is highest on the waitlist will receive the spot.
- If you accept a spot and decide our preschool isn't going to work out for your family, there will be a cancellation charge of half a month's tuition if withdrawing your acceptance 12 business days prior to your child's start date.
 - For example, if you accept a spot in our preschool and your child's start date is the 15th, but then decide not to place your child in our preschool and inform the director of your cancellation on the 4th, you will be charged half a month's tuition.
- Siblings of enrolled children have priority over waitlist children when an opening occurs.
- Each classroom's waitlist parallel's your child's current age group. For example, the 2's waitlist will eventually become the new 3's waitlist and so on.
- We will not take your child off our waitlist unless your child out grows our program or you notify the director asking her to take your child off the waitlist.
- You will receive occasional emails throughout the year updating you on your child's current waitlist number/status.
- If you decide to pass on an opening, you will still keep your current waitlist number/status.

I have read and agreed to the above waitlist terms as well as registration fee.

Parent Signature

Date